

**LITTLE ANGELS NANNY SERVICE, INC.  
FREQUENT HOUSEKEEPING PROGRAM**

This FREQUENT HOUSEKEEPING PROGRAM (hereinafter referred to as the "FHP") is made as of this day \_\_\_\_\_ by and between LITTLE ANGELS NANNY SERVICE, INC. AND BABYSITTERS OF FLORIDA, INC., a Florida Corporation (hereinafter referred to as the "Corporation") and \_\_\_\_\_ (hereinafter referred to as "Family").

**FREQUENT HOUSEKEEPING PROGRAM:**

The Family agrees to pay the Corporation an annual fee of \$150.00 dollars for housekeeping services to be placed by the Corporation. **Under no circumstances may the Family utilize the Housekeeper's services directly without placement through the Corporation.** All monies must be paid upfront to the Corporation before housekeeping services will start. This agreement will be in effect for 1 year and must be renewed annually.

- Maximum 20 hours per week \*

**The Family agrees to pay the housekeeper the following rates:**

4 Hours: \$ 75.00 for the first 4 hours and \$ 15.00 per hour for every additional hour

All monies owed to the housekeeper are to be paid in cash or credit card at the completion of the job each day.

**CANCELLATION / LAST MINUTE POLICY:** All cancellations must be made at least 24 hours of reserved date and time or a four hour minimum will be charged to your credit card. Any booking made within a 24-hour time period will be charged a \$10.00 urgency fee. **These fees will be automatically charged to your credit card.**

**We require credit card # to be held on file (this information will be kept confidential).**

Credit Card: Visa \_\_\_\_\_ Master card \_\_\_\_\_ 3 digit # on back of card \_\_\_\_\_

Please print name as it appears on card -

Card # \_\_\_\_\_  
/ \_\_\_\_\_

Expiration \_\_\_\_\_

Signature required \_\_\_\_\_

Billing address \_\_\_\_\_

**The Family agrees to refrain from making any private agreement with the housekeeper or from taking any action which is inconsistent with this agreement or which has the effect of avoiding any of the Families obligations hereunder.** Such private agreements and actions include, but are not limited to, actions which would enable the Family or any other person to avoid payment of the agency/or referral fees due to LA, as, for example, if the Family gives the name of the housekeeper or a friend of the housekeeper to another person who subsequently employs the housekeeper or a friend of the housekeeper. If, at any time within two years after the agency arranged interview or services between a housekeeper and a family, the housekeeper independently becomes a direct, indirect, short or long term provider of services to the family, resulting in non compliance with the placement fee policy and or non payment of the agency fee to the Agency, the family, by signing this agreement agree to pay the Agency a fee of \$2,000.00 (Two thousand dollars) plus all legal fees incurred in collecting it.

WHEREAS, the Family acknowledges that the Corporation provides placements for housekeepers, but does not itself provide housekeeping services.

WHEREAS, the Family acknowledges that the housekeepers are not agents, partners or employees of the Corporation;

WHEREAS, the Family acknowledges and agrees that the Corporation shall not be liable for any direct, indirect, incidental, special, consequential or exemplary damages resulting from the services provided by a housekeeper.

NOW, THEREFORE, in consideration of the premises and mutual promises & representations contained herein, and other good and valuable consideration, the sufficiency of which is hereby acknowledged, the parties do mutually covenant, stipulate & agree as follows:

**GENERAL RELEASE:** The Family exclusively releases the Corporation, & its successors, assigns, & personal representatives. The Family(s), each for themselves & their successors & assigns, do hereby release & forever discharge the Corporation & its successors & assigns from any and all manner of action and actions, cause and causes of action, suits, counterclaims, debts, sums of money, damages, covenants, contracts, obligations, liabilities, off sets, rights, contribution, indemnity, accounts, reckonings, bonds, bills, specialties, controversies, agreements, promises, variances, trespass, judgments, executions, claims, and damages whatsoever, in law or in equity, for, upon or by reason of any matter, cause or thing whatsoever, from the beginning of the world to the day of these presents, whether liability be direct or indirect, liquidated & unliquidated, whether presently accrued or accrued hereafter, whether absolute or contingent, foreseen & unforeseen, or not heretofore asserted, for or because or as a result of any act, omission, communications, transaction,

occurrence, representation, promise, damage, breach of contract, fraud, violation of any statute of law, commission of any tort, or any other matter whatsoever, a thing done, omitted, or suffered to be done whether or not heretofore asserted.

**MODIFICATION:** This Release can only be modified by a written agreement duly signed by both parties.

**COMPLETE AGREEMENT:** This Release is the complete & exclusive statement of agreement between the parties as to the subject matter hereof which supersedes all proposals or agreements, oral or written, and all other communications between the parties as to the subject matter hereof.

**GOVERNING LAW:** This Release shall be governed by and construed in accordance with the internal laws of the State of Florida. Venue for any action arising out of this Release shall be in Martin, St Lucie, Palm Beach, Dade and Broward County, Florida.

**FAMILY INFORMATION**

First and Last Name \_\_\_\_\_

First and Last Name \_\_\_\_\_

Home Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Home Phone # \_\_\_\_\_ Employer's Cell Phone # \_\_\_\_\_

Employer's Work # \_\_\_\_\_ Work # \_\_\_\_\_

Fax # \_\_\_\_\_

Family Email \_\_\_\_\_

Directions to your home: \_\_\_\_\_

\_\_\_\_\_

**HOUSEHOLD INFORMATION**

Is this a formal household? Yes\_\_\_\_ No\_\_\_\_.

Where are the cleaning supplies kept? \_\_\_\_\_

The following areas are off limits to the housekeeper: \_\_\_\_\_

Can you describe the apartment/home to be cleaned? (please circle)

Extremely Neat

Cluttered But Cozy

Moderately Neat

Comfortable But Disorganized

What is the approximate square footage of the apartment/home? \_\_\_\_\_

How many bedrooms? \_\_\_\_\_  
How many bathrooms? \_\_\_\_\_  
How many people will require laundry to be done? \_\_\_\_\_

Is there special laundry detergent the housekeeper should use? \_\_\_\_\_  
Are the washer and dryer in your home? \_\_\_\_\_  
Do you require your housekeeper to take care of your plants? \_\_\_\_\_  
Are there any valuables the housekeeper should not clean or touch? \_\_\_\_\_  
Are there any special cleaning requirements or procedure the housekeeper should know about? \_\_\_\_\_

HEALTH AND EMERGENCIES

Where are the first aid supplies kept? \_\_\_\_\_

PREFERENCE AND NEEDS

*Our Housekeepers are required to do all housekeeping - Any duty pertaining to the cleaning of your home. They are required to: dust, mop, sweep, clean windows, vacuum, and scrub bathrooms. The housekeeper will do laundry for the family if required, ironing, grocery shopping, and other jobs duties required to the cleaning of your home.*

Are there any animals in the house which require care from the Housekeeper? \_\_\_\_\_  
Will there be any children in the house when the housekeeper is present? \_\_\_\_\_

ADDITIONAL INFORMATION

Please describe any additional job duties and responsibilities not covered in this application: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Family Pets: # of Dog(s) \_\_\_\_\_ What Type: \_\_\_\_\_ # of Cat(s) \_\_\_\_\_  
Other: \_\_\_\_\_

Family Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Print Name: \_\_\_\_\_